



1007 West Broadway Ave, Minneapolis, MN 55411

www.theseadproject.org | 612-987-7317

Lao Language Teacher

Position Description

(Seasonal, Part-Time)

The SEAD Project is looking for an enthusiastic and dedicated linguist who is fluent in Lao language to teach, facilitate, and guide adult learners with varying levels of comprehension during spring and fall class sessions and assist with development and improvements to teaching materials such as coursebooks, curriculum, web app, etc.

Start Date: ASAP, seasonal sessions are typically March - April and September - October with summers as development period

Location: Position is based in our Minneapolis office location with preference given to local candidates, although open to anywhere within the United States

Time: Up to 15 hours per week *(including meetings, preparation, in-class instruction)*

Compensation: \$30-\$50 per hour *(negotiable based on experience and depth of projects)*

Key Roles & Responsibilities

The person in this role will work closely with SEAD's Executive Director, design team, and fellow language teachers (Hmong, Khmer, Lao, Viet).

- Leading, teaching, engaging, and supporting language students of varying literacy levels.
- Planning, developing and implementing a quality language program.
- Developing and producing quality content for coursebook, curriculum design, class content, lesson plans, class activities, homework assignments, web app, and any other supplemental resources as needed.
- Facilitate feedback surveys and assist with reports as needed for effective program tracking and evaluation.

Skills & Qualifications

Ideal candidate must have advanced proficiency and fluency in both Lao and English languages (written and oral). Must be technologically-savvy with advanced written and verbal communication. Minimum 1-2 years experience teaching or facilitating adult learners is preferred. Degree in Lao language, linguistics, history is preferred. Willing and able to work with a diverse team and students, especially with Southeast Asian diaspora communities.

What We Expect

- You are self-motivated, detail-oriented, and show up ready as your authentic self.
- You care for Southeast Asian communities, their self-determination, and the organizations that see it through.
- You love language and linguistics and see it as a tool for leveraging power within and outside of Southeast Asian diaspora communities.



- You enjoy teaching and are patient yet firm with adult learners.
- You aren't afraid of taking initiative and seek the proper sources when you know literature in less-known languages aren't readily accessible and available.
- You value student success and learning.
- You pride yourself in being highly organized, sticking to deadlines, and one of your superpowers is curriculum development.
- You practice empathy and handle conflict and challenges with grace and understanding.
- You know how to work with limited resources and thrive in an emerging nonprofit environment.

What You Should Expect

- You will be equipped with the tools and training you need to succeed in your role.
- Your colleagues (SEAD and community-at-large) come from multiple backgrounds, perspectives, lived experiences and talents.
- You will be respected, supported, and championed personally and professionally.
- You will be treated like family through check-ins, conversations, outings, retreats and meals.
- You will contribute to the ideal work culture and ecosystem (in which we call the ikigai).

To Apply

Send resume, two work samples (content written in Lao language), and two professional references to Katherine Nguyen katherine@theseadproject.org.

Organization Background

The SEAD Project (Southeast Asian Diaspora) is a community organization that grows social empowerment ecosystems through language and storytelling. www.theseadproject.org

SEAD's Principles That Guide Our Work

- I. We grow an organizational culture that seeks to better understand and is reflective of our collective SEA cultures and identities.
- II. We foster a healing-centered environment that is safe, courageous and welcoming.
- III. We are a family that can and will hold each other with compassionate accountability.
- IV. We lead through a lens that is community-minded, decolonized, equitable, fair and fearless.
- V. We are informed by the communities we serve and lead with.
- VI. We are authentic, ethical and transparent about our work and approach.
- VII. We will explore and experiment sustainable solutions to do and be better as community members.
- VIII. We share, reclaim and reflect on diverse and complex SEA narratives.
- IX. We strengthen relationships within and outside of SEA communities.
- X. We increase voice and visibility of SEA issues and stories for, by, and with SEA communities.
- XI. We collaborate and partner across communities, cultures and generations.